

**Candy Apple's Day Care
Child Care Contract**

Between: **Candy Apple's Daycare** (Provider) and:

Mother/Legal Guardian	Address	Telephone Number
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Father/Legal Guardian	Address	Telephone Number
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For the care of [Child(ren)'s Name(s)]:	Date of Birth:

Philosophy: We believe as Child Care Providers we are here to support the role of the parent. We will strive to enhance the physical, emotional and cognitive growth of each and every child. We use only positive methods of child guidance.

We are a licensed and certified child care program inspected by the State of Maine. We operate the facility in compliance with the State of Maine rules for child care programs. Our child care programs meet or exceed all licensing, fire, health, and safety requirements.

Immunizations: The Day Care requires a record, to be on file, of a copy of a child immunization records showing all shots are up-to-date. Exceptions are made, and a statement of philosophical belief that precludes immunization, or a doctor's statement for a child whose medical condition contraindicates immunization must be provided for all children before we will provide care.

Programs hours of operation: 7:00 am until 6:00pm

Circle all that apply: Monday Tuesday Wednesday Thursday Friday

The hours for my child(ren) will begin at _____ and I will pick up my child at _____.

Rates:

6 weeks-12 months	12 – 36 months	Over 36 months:	Hourly (dropoff):
\$230/week	\$220/week	\$200/week	\$13/hour

There is a one-time refundable deposit of \$250 due at the time of enrollment.

After-school care (3:30-6:00) may be provided for \$65/week or \$13/day. **The weekly fee includes snacks.** Charges for ill children, parent vacation, provider vacation, and provider holidays and personal leave days shall be in accordance with the age of the child and service rates above.

Full payment is expected on **Friday evening, when child is picked up**, for the previous week’s attendance. **An additional fee of \$5 per minute will be charged starting at 6:05 pm (\$10.00 per minute starting at 6:15, reverting back to 6:05) or before 7:00 am.** In the event of an emergency, you agree to contact me as soon as possible to let me know what time you will arrive. Excessive late pickups may result in the discontinuation of services to your child(ren).

A **\$30 late fee** will be added per business day if payment is not received by **6:00 pm of Friday**. Late fees are due at the time of payment. Excessive late payment may result in the discontinuation of services to your child(ren).. If no payment has been made by the following Tuesday morning, you child will not be allowed to attend child care. Checks that are returned for insufficient funds will be subject to a \$50 charge.

If your child(ren) will not be in care on Friday, you may leave a post-dated check for Friday’s date. If you will be on vacation you must leave a post-dated check the week before unless you will be able to drop it off on the Friday of your vacation.

Each child will enter the child care on a 2-week trial basis. Within this period, either the parent or provider may discontinue the contract with no notice. After the initial 2-week trial basis, the parent agrees to give a minimum of 2 week notice (with two additional full weeks of payment) before withdrawing their child, or agrees to pay two weeks of fees in lieu of notice. The provider agrees to provide two weeks of notice before discontinuing services.

Holidays will include: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the day after. The program will be closed the week of Christmas (dates: __/__/__-__/__).

Parents must provide food, diapering needs, additional clothing, and any special dietary needs for their child(ren).

By signing this contract, you are allowing your child to be photographed. Images may be used for:
 program records social media or advertising display with the program.

State of Maine states that all licensed child care providers are mandated reporters, meaning we are required by law to report any and all suspected child abuse and/or neglect.

By signing this contract, all parties agree to abide by the written policies of the provider. Failure by the provider to enforce any terms in the contract does not waive the right of the provider to enforce any other terms of the contract. Any amendments to the policies will follow a 1 week notice period before they go into effect. If a parent or legal guardian is under the age of 18, a co-signer must sign the contract and be bound by all terms.

Mother/Legal Guardian's Signature and Date

Father/Legal Guardian's Signature and Date

Provider Signature and Date